

*Auction Item or  
Service Donation  
Form*



*Pin Oak Middle School PTO  
Auction 2019*

*A Night to Shine*

**Saturday, March 30, 2019**

**The 77 Venue**

**Please type or print:**

**Donor or Business Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Website:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Please specify how you would like to be recognized for your donation:**

\_\_\_\_\_

**Contact Person Name/Title:** \_\_\_\_\_ **Contact Person Phone:** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**I/We hereby authorize the following donation to POMS PTO Auction 2019:**

**Item/Service:** \_\_\_\_\_ **Gift Certificate** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Value of Item (USD):** \$ \_\_\_\_\_

**Number of Nights (if applicable):** \_\_\_\_\_

**Valid from 3/30/2019 until:** \_\_\_\_\_

<p><b>If item is a gift certificate (check one):</b></p> <p><input type="checkbox"/> Certificate enclosed</p> <p><input type="checkbox"/> Please prepare certificate</p> <p><b>If item is tangible (check one):</b></p> <p><input type="checkbox"/> Item sent</p> <p><input type="checkbox"/> Item to be picked up</p>
--

*Please include with this form any promotional brochures available. Please include ANY restrictions that apply for your gift certificate, item or service.*

**Restrictions (please be specific):**

**Donor Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please EMAIL, MAIL or FAX donor forms to:**

Meredith Reyes  
111 Datonia St.  
Bellaire, TX 77401  
Epuig13@gmail.com  
FAX: 281-888-2222

<p><b>FOR OFFICE USE ONLY</b></p> <p>Date Received:</p> <p>_____</p> <p><input type="checkbox"/> Silent Auction</p> <p><input type="checkbox"/> Big Board</p> <p><input type="checkbox"/> Other</p>
---